

# Vendor Information Page

Welcome and thank you for your interest in selling at Bracken Village Market Days!

Our goal is simply to create a welcoming, community focused farmers market that supports local farmers, ranchers, bakers, antiquers, and unique makers.

We strive to keep the market balanced and thoughtfully curated so vendors can have a successful day and shoppers have a great experience.

*If that sounds like a fit for your business, we'd love for you to apply on our vendor registration page on the website.*

## Market Details

Market Hours (open to the public): 9:30 AM – 1:30 PM every 4th Saturday monthly (May - Oct)

Vendor Fee: \$35 per market

Booth Space: 10x10 outdoor space

Electricity & Water: Not Available

Spaces are outdoors on grass. Please plan accordingly.

## Setup & Parking

Arrival / Setup Window: 7:00 AM – 9:00 AM

- Arrive anytime during this time based on your setup needs.
- There will be a designated area for unloading items for your vendor space. **Bring your own** dolly or wagon to move your items to the market area. Bracken Village does not provide assistance with your move-in/move-out.
- Vendor vehicles must be in designated parking spaces by 9:00 am before market begins.
- Must be fully set up by **9:15 AM** for vendor checks and early shoppers.
- Market hours are **9:30 AM – 1:30 PM**
- Tear down begins at **1:30 PM only (NOT BEFORE)**. For safety and fairness, early breakdowns are not permitted.

## Booth Setup Requirements

All vendors must **bring their own**:

- Straight-leg 10x10 canopy (if using one)

- 40 lb weight on each canopy leg (required) Canopy weights are required at all times – even on calm days.
- Tables and chairs
- Displays and supplies for your booth

## **Cleanup Expectations**

Please help us keep the village clean and welcoming.

- All trash and boxes will be taken with you after the market.
- Bracken Village dumpsters are NOT to be used.
- Clean up your space and leave it as clean as you found it.

Failure to follow setup or cleanup guidelines may affect future participation.

## **Permits, Insurance & Responsibility**

- Vendors participate at their own risk.
- Vendors are responsible for their booth, products, and actions.
- Food trucks must provide a Texas Temporary Food Establishment Permit, food handlers and insurance.
- Businesses (excluding retail, cottage food, or nonprofits) must provide a Sales Tax Permit.

By participating, vendors agree to hold Bracken Village harmless from any claims, damages, or losses.

## **Vendor Guidelines**

To keep Market Days family friendly focused, the following items are not permitted:

- |                                  |  |
|----------------------------------|--|
| ● Politically sensitive products | ● Tarot cards, ouija boards, or similar products |
| ● Drugs or drug-related items    | ● Live animals for sale                          |
| ● CBD products                   | ● Alcohol sales or consumption on property       |
| ● Weapons or violent items       |  |
| ● Sexual or explicit materials   |  |

We reserve the right to refuse any products that do not fit the market environment.

## What We're Looking For

We prioritize:

- Farmers & Growers
- Produce, Eggs, Meats, & Ranch Goods
- Bakers & Cottage Food Vendors
- Handmade & Artisan Items
- Plants & Garden Products
- Food Trucks
- Antiques & Vintage Items

To help everyone succeed, we may limit duplicate products or categories.

## Frequently Asked Questions

**What happens if it rains?** Market Days are held rain or shine. Light rain will not cancel the market. If severe weather or unsafe conditions require cancellation, vendors will be notified as early as possible. It will be up to Bracken Village to determine cancellation.

**Can I share a booth?** Booth sharing may be allowed with prior approval. Both vendors must be listed and approved on the application.

**Are vendor fees refundable?** Vendor fees are nonrefundable once your spot has been approved and reserved.

**Do you provide tents, tables, or electricity?** No. Vendors must bring all equipment and supplies needed for their booth.

**How do I know if I'm accepted?** Submitting an application does not guarantee a space. Your spot is confirmed only after you receive an:

- Approval email
- Required documents are submitted
- Payment received

**How is Bracken Village Market Days advertised?** We promote Market Days across all of our growing social media platforms, including Facebook (65,000+ followers), Instagram (16,000+ followers), and TikTok (9,500+ followers), where we have strong engagement with our local audience. We also will place signage around Bracken Village, including signs visible from the main road, so visitors and drive-by traffic know when Market Days are happening.

**Ready to Apply?** Fill out the form on the website under Vendor Registration